

# HINDUSTHAN TEA & TRADING CO. LIMITED

5, J. B. S. HALDEN AVENUE, (Formerly E. M. Bye Pass),  
1st Floor, 'SILVER ARCADE', KOLKATA - 700 105  
Telefax : 2251-7051 / 7054 / 7055, E-mail : as2909@rediffmail.com  
CIN : L51226WB1954PLC022034

Date: 12<sup>th</sup> August 2016

To  
The Secretary  
The Calcutta Stock Exchange Association Limited  
7, Lyons Range,  
Kolkata 700 001


Dear Sir,

Enclosed please find the following Documents as per details given below:

1. Reconciliation of Share Capital Audit Report for the quarter ended 30<sup>th</sup> June 2016 as per SEBI Guidelines, issued by Mr. Pradip M. Domadia, a whole time practicing Company Secretary.

Thanking you,

Sincerely yours  
For Hindusthan Tea & Trading Co. Ltd.

  
(Manoj Kumar Bhagat)  
(DIN: 00088842)  
Director



**FORMAT FOR RECONCILIATION OF SHARE CAPITAL AUDIT REPORT. (Separate for each ISIN)**

(details should be certified by the auditors)

1 For Quarter Ended	30.06.2016
2 ISIN :	N.A.
3 Face Value :	Rs. 10/-
4 Name of the Company	HINDUSTHAN TEA & TRADING CO LTD
5 Registered Office Address	5 JBS HALDEN AVENUE 1ST FLOOR, SILVER ARCADE KOLKATA - 700105
6 Correspondence Address	5 JBS HALDEN AVENUE 1ST FLOOR, SILVER ARCADE KOLKATA - 700105
7 Telephone & Fax Nos.	033-22517051
8 Email address	as2909@rediffmail.com

9 Names of the Stock Exchanges where the company's securities are listed : CALCUTTA STOCK EXCHANGE

	Number of shares	% of Total Issued Cap.
10 Issued Capital	245000	100
11 Listed Capital (Exchange-wise) (as per company records)	245000	100
12 Held in dematerialised form in CDSL	0	0
13 Held in dematerialised form in NSDL	0	0
14 Physical	245000	100
15 Total No. of shares (12+13+14)	245000	

16 Reasons for difference if any, between (10&amp;11) , (10&amp;15) , (11&amp;15) : N.A.

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

18 Register of Members is updated (Yes / No )  
If not, updated upto which dateYES  
N.A.

19 Reference of previous quarter with regards to excess dematerialised shares, if any. NIL

20 Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why? N.A.

21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	N.A.	N.A.
Pending for more than 21 days	NIL	N.A.	N.A.

22 Name, Telephone &amp; Fax No. of the Compliance Officer of the Co.

MR. MANOJ KUMAR BHAGAT  
PHONE NO. - 033 22890193  
FAX NO. - 033 22275783


23 Name, Address, Tel. &amp; Fax No., Regn. no. of the Auditor

PRADIP M. DOMADIA  
33A, KALIDAS PATTUNDI LANE, KOLKATA - 700 026  
PHONE NO. 033 24552979, C.P. NO. - 3867; MEM. NO.: 380

24 Appointment of common agency for share registry work if yes (name &amp; address)

N.A.

25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)

Date - 14/07/2016  
Place - KolkataNIL  
  
PRADIP M DOMADIA  
FCS - 3806, CP No. 3867